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Power Tools: 100+ Essential Forms and Presentations for Your School Library Information Program with Other

Joyce Kasman Valenza

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These expert authors detail a wealth of ideas for planning providing, and evaluating services tailored to young adults. You'll discover thoughtful insights and practical advice focused on helping young adults make the most of the wide-ranging resources available.

Rely on these excellent sources to:
-- Create an environment that fosters intellectual, emotional, and social growth
-- Select fiction and non-fiction that informs, inspires, and interests young adults
-- Integrate school library resources with curriculum requirements

In an age when school librarians are asked to wear the hats of teacher, manager, fund-raiser, and technician, time management and clear communication are crucial to professional growth. With nearly 150 forms, charts, and presentation slides, Power Tools serves as a guide to boosting program effectiveness while saving valuable time. In this pack are loose-leaf forms, a booklet on how to use them, a CD-ROM (for Macintosh or Windows) with files for easy customization of the forms, and four ready to run Power Point presentations.

This complete, one-stop kit of presentation resources includes handouts and graphic organizers to teach students research skills and critical thinking; slides for overhead or computer presentations on using the Internet; teacher surveys to encourage curriculum collaboration; job descriptions for paraprofessionals, clerks, and volunteers; and slides that profile programs and sell their value to PTOs, boards, and administrators.

Power Tools focuses on the essentials. It ensures that your library program is learner-centered and functions as a laboratory, that instruction is planned cooperatively with classroom/subject areateachers, and, most importantly, that students develop their number one power tool for the future -- strong information skills.

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